Canvas Student Mobile App Guide: iOS

Canvas is the learning management system (LMS) we will use in this course. This guide covers the basics for accessing your Canvas courses using the Student app on your iOS device.

All images are shown for a phone display. Unless otherwise noted, the tablet displays mirror the same steps.

GETTING STARTED WITH THE CANVAS iOS APP

Logging into the App
Once you download the Canvas Student app from the iTunes store, you can use the app to log in to your Canvas account.

Open your device and tap the Student icon.

Find Rutgers

- Tap the Find My School button [1].
- If you've previously logged in where you want to use the account, tap the name of the account [2].


**Enter Your Login Credentials**

After you've located an account, you can view the Canvas URL at the top of the screen [1].

- Enter your email [2] and password [3]
- Tap the Login button [4]

If you don't know your password, tap the Forgot Password? link [5].

**View Course Invitation**

If you have been invited to join a course, you can view the course invitation on your Dashboard.

- To accept the invitation, tap the Accept button [1].
- To decline the invitation, tap the Decline button [2].
VIEWING YOUR COURSES
The app Dashboard defaults to your favorite courses. Favorite courses mirror the courses customized drop-down menu in the web version of Canvas.

To view all your courses, tap the See All link.

RECEIVING NOTIFICATIONS
You can set notification preferences in the Canvas Student app to receive updates about your Canvas courses. Once they are selected, notifications are sent to you even if you have not opened the Canvas Student app.

Open User Menu
On your Dashboard, tap the Menu icon.
Open Settings
Tap the Settings link.

Select Communications Channel
All notification communication channels available to you are displayed in Settings.

Setting Notification Preferences
The Email Notifications link displays all email addresses added to your account.
- Tap the email address where you want to set notifications [1].
  - Email notifications match the notification types set in the browser version of Canvas.
  - Options include Immediately, Daily, Weekly, or Never
- To change a notification email frequency, tap the notification name [2].
  - A list will display different frequency options.
  - Tap the name of the desired frequency.

You can set other notification communication channels - Push, SMS, and Slack, for example - through the app.

Tap the communication channel you want to view.

**SUBMIT AN ASSIGNMENT**
On the app **Dashboard**, tap the name of the course you'd like to view.
Open Assignments
Tap the Assignments link.

NOTE: You may need to swipe your screen to view the Assignments link.

View Assignments
In the Canvas Student app, assignments are organized by assignment group [1].

You can also filter to view assignments by grading period [2].

Submitting Your Assignments
You can submit assignments through the app, and your instructors can choose the submission type they want you to use.
- Options include File Upload, Text Entry, Website URL, Media Recording, and Canvas Studio
Tap the name of an assignment as shown below.

This will take you to the Assignment Details page.

Tap the Submit Assignment button.

A common submission type is File Upload shown below.

Tap the File Upload link.
Using the file picker, select the source from which you wish to upload your file.

Tap the:

- **Camera** icon [1] to take a picture or record a video with your device camera
- **Library** icon [2] to select a file from your device library
- **Files** icon [3] to select a file from your device files

- Verify the file you have chosen for submission [1].
- Tap the **Submit** link [2].
DISCUSSIONS
Select Discussions from the Home Front Page of your course site.

Tap the Discussions link.

NOTE: You may need to swipe your screen to view the Discussions link.

View and Open Discussions
Pinned discussion will always display at the top of the page [1].

For each discussion, you can view:

- Number of total replies [2]
- Number of replies you have not read [3]

Discussions with unread posts are indicated by a blue dot [4].
Tap the name of the thread to view a discussion thread.

Posting to Discussions
To post or “reply” to the discussion, tab the Reply button.

Your Discussion Post

- Write your response in the Rich Content Editor [1].
- Use the Rich Content Editor icons [2] to format your post.
● If your instructor allows attachments in discussions, you can add an attachment by tapping the Attach icon [3].
  ○ You can attach a file or upload video or audio.
● Tap the Done icon [4] to add your post to the discussion.

CONTACT YOUR INSTRUCTOR: CANVAS INBOX
In the Dashboard, tap the Inbox icon.

Compose a New Message
To compose a new message, tap the + (Add) icon
Select Your Course
Tap the Select a course link [1].

Select the course where you want to send the message [2].

Tap the + (Add) icon in the To field

NOTE: You can only add one user or group of users at a time.

Send Your Message
In the Subject field [1], enter a subject for your message.
● If you want to send individual messages to each recipient, tap the **Send individual message to each recipient** toggle [2].
● In the **Compose** field [3], type your message.
● When you are ready to send your message, tap the **Send** link [4].

**CHECK GRADES AND FEEDBACK**
You can display your course grades in the dashboard from the **User Menu**.

![Courses](image1)

To view your grades within a course, tap the course name.

**Open Grades**
From the User Menu, tap the **Grades** link.

![Open Grades](image2)
**View Course Grades**
Your total score appears at the top of the page [1].

- If your course is using Multiple Grading Periods, you can also filter grades by grading period [2].
- If your instructor has posted grades, the assignment displays the score you have earned [3].
- Grades also include labels for late, missing, and unsubmitted assignments [4].

**CANVAS HELP**
If you have any problems with Canvas, contact the [Canvas Help Desk](#):

- **Email**: help@oit.rutgers.edu
- **Phone**: 833-648-4357

Canvas support is available 24 hours a day, 7 days a week.